

MAIL ORDER (paid by cheque) or FAX ORDER (paid by credit card)

FORM 4	HKTDC Hong Kong Book Fair 2018 香港貿發局香港書展2018 18-24/7/2018	Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong
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Deadline 6 Jun 2018	Additional Electricity Supply / Lighting Facilities (Not Applicable for Custom-built Participation Exhibitors)	Attn : Ms. Sandy Law Email : hkbf.es@hktdc.org Fax : (852) 3521-0450
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No.	Description of Facilities (Raw Space Exhibitor using Order Form 2) (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (7 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Additional Electricity Supply, Lightings							
1#	LG006	500watt Square Pin Power Socket (220V) for one Electrical Appliance only (Not permitted for lighting connection)	520	69			
2		Electricity and visible wiring to each light(100 watt included, HK\$113 or US\$15 for each additional 100 watt power consumption. For neon lights, price should be subject to prior confirmation) (INSTALLATION OF LIGHT IS NOT INCLUDED)					
2a	LG007	(a)Each 100 watt Lighting Connection for Exhibitors' own Lighting (1 st – 10 th)	315	42			
2b	LG008	(b) Each 100 watt Lighting Connection for Exhibitors' own Lighting (11 th – 100 th)	290	39			
2c	LG010	Additional 100watt power consumption on each Lighting Connection (For item 2a, 2b only)	113	15			
3#	LG011	Spotlight 23 watt Energy Saving Lamp (Yellow Light)	425	57			
4#	LG012	Long Armed Spotlight (300mm) 23 watt Energy Saving Lamp (Yellow Light)	450	60			
5#	LG014	Fluorescent Tube (1200mmL) (White light)	425	57			
6#	LG016	Halogen Downlight 50watt for Tall Showcase (FA017) (Yellow Light)	585	78			
7#	LG015	Halogen Tracklight 50watt x1 on 1 Metre Track (Yellow Light)	585	78			
8#	LG017	Additional Halogen Tracklight 50 watt for Existing Tracks (Yellow Light)	310	41			
9#	LG022	Halogen Floodlight 300 watt (Yellow Light)	968	129			
10#	LG023	Halogen Floodlight 500 watt (Yellow Light)	1113	148			
11#	LG024	HQI Floodlight 250watt (White Light)	1640	219			
12#	LG025	HQI Floodlight 70watt (White Light) (Inside Tall Showcase(FA017))	1245	166			
13#	LG026	1000watt Square Pin Power Socket (220V) for One Electrical Appliance only (Not for Lighting)	1135	151			
14#	LG027	2000 watt Square Power Pin Socket (220V) for One Electrical Appliance only (Not for lighting)	1350	180			
15#	LG028	2860 watt Square Power Pin Socket (220V) for One Electrical Appliance only (Not for lighting)	1965	262			
16#	LG036	500 watt Square Power Pin Socket (220V) for Lighting Connections	1690	225			
17#	LG037	1000 watt Square Power Pin Socket (220V) for Lighting Connections	3355	447			
18#	LG038	2000 watt Square Power Pin Socket (220V) for Lighting Connections	6540	872			
19#	LG029	15Amp Single Phase for One Electrical Machine only (not for lighting connection)	2155	287			
20#	LG030	30Amp Single Phase for One Electrical Machine only (not for lighting connection)	2950	393			
21#	LG031	15Amp Three Phases for One Electrical Machine only (not for lighting connection)	3465	462			
22#	LG032	30Amp Three Phases for One Electrical Machine only (not for lighting connection)	5395	719			

For items 2, 16 - 22, exhibitors must have their own electrician. The official contractor will not provide installation and connection services for these items. Total power consumption shall not exceed the current specified. Please note that all electricians working in the exhibition hall must comply with the subsidiary regulation in the Government Electricity Ordinance - Electricity (Registration). The employer of the electrician shall be liable for any damages caused if the electrician fails to comply with the above requirements.

23#	LG013	23watt Spotlight / Fluorescent Tube change to 23 watt Long Armed Spotlight (Yellow Light)	25	3			
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Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 6 Jun 2018)

24		On-site relocation / deletion of electricity item (HKD100 per unit)					
25		Other modification (subject to prior confirmation on unit price)					

20% surcharge for late order received after 6 Jun 2018
30% surcharge for late order received after 4 Jul 2018

#Please read the Conditions of Order clearly before you sign this Form ●You may refer to the colour photos of booth facilities ● NO Exchange and NO Refund for standard booth facilities		TOTAL AMOUNT		
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Application will only be proceeded with installation layout plan and full payment.

Authorisation from Exhibitor

Company Name: _____ Booth No.: _____

Tel: _____ Fax: _____ Email: _____ Date: _____

Contact Person: _____ Position: _____ Signature: _____

Payment Method (Please see condition 6. No separate invoice will be issued)

By Cheque (Payable to Hong Kong Trade Development Council)
 Cheque No.: _____ Amount : HKD / USD _____ Date : _____

By Credit Card (Hong Kong Dollar only) VISA MASTER CARD
 Name of Card Holder: _____ Card No: _____
 Expiry Date: _____ Amount: HKD _____ Signature: _____

Contact Information

	In-charge	負責人	Telephone / 電話	E-mail / 電郵
Hall 1AA – 1BE	Ms. Lily Chan	陳鄒莉小姐	(852) 2240-5502	lily.ll.chan@hktdc.org
Hall 1CA – 1ED	Ms. Sandy Law	羅偉琮小姐	(852) 2240-5497	sandy.wk.law@hktdc.org
Hall 3BA – 3CC	Mr. Jack Chan	陳俊才先生	(852) 2240-5487	jack.cc.chan@hktdc.org
Hall 3CD – 3EE	Ms. Cherie Chen	陳旻小姐	(852) 2240-5465	cherie.y.chen@hktdc.org
Hall 3CON	Mr. Jack Chan	陳俊才先生	(852) 2240-5487	jack.cc.chan@hktdc.org
GH / Grand Foyer	Ms. Cherie Chen	陳旻小姐	(852) 2240-5465	cherie.y.chen@hktdc.org
Hall 3FA – 3GF	Mr. Tony Tsang	曾奕誠先生	(852) 2240-5440	tony.ys.tsang@hktdc.org

郵遞以支票付款

或

傳真以信用卡付款

表格四	HKTDC Hong Kong Book Fair 2018 香港貿發局香港書展2018 18-24/7/2018	請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號
截止日期 2018年6月6日	租用額外設施申請表(供電照明) (不適用於特裝參展商)	聯絡: 羅偉琮小姐 電郵: hkbf.es@hktdc.org 傳真: (852) 3521-0450

No.	申請項目 (空地參展商請填表格二) 香港參展商以港幣付款, 海外參展商以美元付款	單價 (供七天使用)		數量	總金額	
		HKD	USD		HKD	USD
租用額外供電及照明設施						
1#	LG006 只供一件電器用之500瓦特電源方腳插座 (220伏特) (不可用於照明裝置)	520	69			
2	每枝照明裝置之電線接駁及供電 (以每個燈頭100瓦特為限) [於同一支燈每增加100瓦特加收費港幣113元或美金15元, 霓虹燈價錢需另議] (大會承建商將不會提供安裝服務)					
2a	LG007 (a) 第一至十支自攜照明裝置 (每個計, 各一百瓦特)	315	42			
2b	LG008 (b) 第十一至一百支自攜照明裝置 (每個計, 各一百瓦特)	290	39			
2c	LG010 額外供電於同一支燈, 每100瓦特計算 (只供選擇項目 2a, 2b)	113	15			
3#	LG011 短臂射燈 (23瓦特恆電燈膽) (黃光)	425	57			
4#	LG012 長臂射燈 (約長300mm) (23瓦特恆電燈膽) (黃光)	450	60			
5#	LG014 光管 (1200mm長)(白光)	425	57			
6#	LG016 供 FA017 高身陳列櫃專用之鹵素射燈 (50瓦特) (黃光)	585	78			
7#	LG015 1 x 50瓦特鹵素路軌燈連一米長路軌 (黃光)	585	78			
8#	LG017 於原有之路軌上再加裝鹵素路軌燈 (50瓦特) (黃光)	310	41			
9#	LG022 鹵素泛光燈, 俗稱「小太陽」(300瓦特) (黃光)	968	129			
10#	LG023 鹵素泛光燈, 俗稱「小太陽」(500瓦特) (黃光)	1113	148			
11#	LG024 HQI白光燈 (250瓦特)	1640	219			
12#	LG025 HQI白光燈 (70瓦特) (供FA017高身陳列櫃照明用)	1245	166			
13#	LG026 只供一件電器用1000瓦特電源方腳插座 (220伏特, 不可用於照明裝置)	1135	151			
14#	LG027 只供一件電器用2000瓦特電源方腳插座 (220伏特, 不可用於照明裝置)	1350	180			
15#	LG028 只供一件電器用2860瓦特電源方腳插座 (220伏特, 不可用於照明裝置)	1965	262			
16#	LG036 供電燈接線用之500瓦特電源方腳插座 (220伏特)	1690	225			
17#	LG037 供電燈接線用之1000瓦特電源方腳插座 (220伏特)	3355	447			
18#	LG038 供電燈接線用之2000瓦特電源方腳插座 (220伏特)	6540	872			
19#	LG029 只供一件電器用15安培單相配電總制 (不可用於照明裝置)	2155	287			
20#	LG030 只供一件電器用30安培單相配電總制 (不可用於照明裝置)	2950	393			
21#	LG031 只供一件電器用15安培三相配電總制 (不可用於照明裝置)	3465	462			
22#	LG032 只供一件電器用30安培三相配電總制 (不可用於照明裝置)	5395	719			

參展商如選擇項目2, 16-22, 必須聘有持牌電器工人, 大會承建商將不會提供安裝及接駁服務予以上項目所使用的自攜電燈及電器用品。參展商不可使用至超過項目上已標明總電量。所有在展覽會場工作的電器工人必須遵守香港政府電力條例的電力註冊規定。如電器工人未能符合上述規例要求, 則其僱主須負責賠償因此引起的一切損失。

23#	LG013 短臂射燈 (23瓦特恆電燈膽) / 光管 更換為長臂射燈 (23瓦特恆電燈膽) (黃光)	25	3			
改動原有標準設施申請 (於2018年6月6日或之前申請改動/拆除設施, 費用全免)						
24	現場改動 / 拆除電力設施費用為每項港幣100元					
25	其他設備 (租金另議)					

於2018年6月6日後交回須加百分之二十之附加費
於2018年7月4日後交回須加百分之三十之附加費

請參閱一般守則●請參閱附頁之攤位設施圖片●標準攤位內設施不設更換或退款

總金額

申請必須連同規劃圖及全數款項方為有效

申請參展商

公司名稱: _____ 展台編號: _____
 聯絡人: _____ 職位: _____ 電子郵件號: _____
 電話: _____ 傳真: _____ 簽署: _____ 日期: _____

付款方法 (請參閱說明六, 本局不會另開發票)

- 支票 (抬頭『香港貿易發展局』)
 支票號碼: _____ 所付款項: HKD / USD _____ 日期: _____
- 信用卡 (只限港幣) VISA Master Card
 卡主名稱: _____ 信用卡號: _____
 有效日期: _____ 所付款項: HKD _____ 簽署: _____

聯絡資料

	In-charge	負責人	Telephone / 電話	E-mail / 電郵
Hall 1AA – 1BE	Ms. Lily Chan	陳鄧莉小姐	(852) 2240-5502	lily.ll.chan@hktdc.org
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